

The Bloomington Board of Election Commissioners met at 10:00 a.m. on Tuesday December 4, 2018. Commissioner Robert Felton, Commissioner Tim Mitchell, Commissioner Denise Williams, Executive Director Paul Shannon, and Attorney Steve Mahrt were present.

Commissioner Williams called the meeting to order at 10:00 a.m. and called for a motion to approve the November 5, 2018 minutes. Commissioner Felton motioned to approve the November 5, 2018 minutes. Commissioner Williams seconded and the motion passed.

Commissioner Williams asked for approval of the bills and checks shown below and drawn on the PNC Bank. Commissioner Mitchell moved that the financial report and checks be approved as shown. Commissioner Felton seconded the motion and the motion passed.

Lee Enterprises	\$2,528.20
Bloomington Relocation Services	\$4,660.00
Culligan Water Conditioning	\$28.95
Bethmann Associates	\$9,337.50
Ancil, Glink, Diamond, Bush, DiCianni, & Krafthefer	\$427.50
City of Bloomington	\$211.00
Nationwide Insurance	\$4,071.04
Staples Credit Plan	\$1,591.45
PNC Bank	\$222.90
McLean County Treasurer	\$2,305.50
Election Systems & Software	\$120.03
Illinois Office Supply	\$5,343.15
Verizon	\$412.18
Frontier	\$958.58
Total	\$32,217.98

Commissioner Williams called for public comment. No one was present to make a comment.

Mr. Shannon discussed the December AEOCI conference. Commissioner Williams will be attending.

A discussion was held concerning the 2019 scheduled meeting. The approved dates are attached to the minutes.

Mr. Shannon provided the resumes for the Assistant Director position to the Commissioners. The Commissioners will review them and let Mr. Shannon know who they want to interview. Due to the petition hearing, interview dates will be set at a later time.

The Commissioners directed Mr. Shannon to post a full time employee ad on the website. The ad will stay up for one week before he can hire a full time employee.

A discussion was held concerning a refund of County funding. Mr. Shannon pointed to items that are in need of replacement. It was decided to return \$50,000 minus the amount of extra expense caused by the County Clerk's Certification error during the November Election. Total refund to the County will be \$48, 590. The Commissioners will decide in May if additional funding can be returned.

A discussion was held concerning replacing ADA noncompliant poll locations. The Commissioners will attempt to find a polling place near Union Park as a replacement.

A discussion was held concerning the IT contractors resigning at the end of the year. Mr. Shannon was directed to contact the City of Bloomington IT department to set a meeting. The meeting is to discuss the possibility and the cost.

A discussion was held concerning a work session after the April election. Possible date is just after the April Election to involve the Commissioners in a SWOT analysis of the election.

At 10:50 am Commissioner Mitchell motioned that the Board go into closed session to review old closed session minutes pursuant to 5ILCS 120/2(C)(21) and to discuss pay raises pursuant to 5ILCS 120/2 (c)(1). Commissioner Felton seconded the motion and all three commissioners voted yes to go to closed session.

At 11:00 Commissioner Felton motioned to return to open session, Commissioner Mitchell seconded the motion and all three commissioners voted yes.

Commissioner Felton motioned that all closed sessions remain closed, Commissioner Mitchell seconded the motion and the motion passed. The list of closed sessions to be held closed is attached.

Commissioner Mitchell motioned that Mr. Shannon and Ms. Smith be given a 3% raise, Commissioner Felton seconded the motion and the motion passed.

The Board reorganized to the following: Commissioner Felton would become the Chairman, Commissioner Williams would become Vice Chairman, and Commissioner Mitchell would remain the Secretary. Commissioner Mitchell is up for reappointment and informed he need to contact Judge Foley.

None present having further business to discuss, Commissioner Williams asked for a motion to adjourn the meeting. Commissioner Felton moved to adjourn the meeting at 11:10 am. Commissioner Mitchell seconded and the motion passed.

The next meeting will be held Thursday, January 3, 2019 at 10:00 AM.

Tim Mitchell, Secretary