

The Bloomington Board of Election Commissioners met at 10:00 a.m. on Tuesday, March 5, 2019. Commissioner Robert Felton, Commissioner Tim Mitchell, Commissioner Denise Williams, Executive Director Paul Shannon, Assistant Director Lindsey Smith, and Attorney Steve Mahrt were present.

Commissioner Felton called the meeting to order at 10:00 a.m. and called for a motion to approve the February 5, 2019 minutes. Commissioner Williams motioned to approve the February 5, 2019 minutes. Commissioner Mitchell seconded and the motion passed.

Commissioner Felton asked for approval of the bills and checks shown below and drawn on the PNC Bank. Commissioner Mitchell moved that the financial report and checks be approved as shown. Commissioner Williams seconded the motion and the motion passed.

AM Imogene Chase	\$231.50
Election Judge Expense April 2019	\$29,223.00
Ancil, Glink, PC	\$237.50
Culligan Water Conditioning	\$28.95
City of Bloomington	\$21.00
PNC Bank	\$15.10
SOE Software	\$7,563.15
Des Moines Stamp Mfg. Co	\$18.50
Election Systems & Software	\$1,568.80
Illinois Office Supply	\$4,020.99
Frontier	\$963.85
Total	\$43,892.34

Commissioner Felton called for public comment. No one was present to comment.

Mr. Jay Bennett of Platinum Technology Resource demonstrated the Platinum electronic poll book for the commissioners to consider.

Mr. Shannon informed the Commissioners that the City IT has taken over the IT support of the office. The former IT is assisting in the transition and training. The Intergovernmental agreement is still being written by the City Attorneys. Once it is complete it will be forwarded to the Board Attorney for review.

A brief discussion was held on replacing five polling locations. IWU would like to have a meeting with the Commission and Lifcil to see what needs to be done to bring Hansen student center into compliance. The poll may need to be temporarily relocated to the Shirk center until the upgrades are completed.

Mr. Shannon informed the Commissioners that the Community room may not be available for Early Voting use in the March 2020 Primary. The room has already been reserved by the County Clerk for equipment packing. The Commissioners directed Mr. Shannon to contact the City and County to see if any other locations are available.

A brief discussion was held concerning the planning of the May AECOI conference. Eastland Suites have been contracted as the location. Commissioner Williams requested other venues for possible evening meals. The evening meals have been sponsored by vendors. Mr. Marht will ask an attorney from his firm to be part of the panel concerning petition objections.

Mr. Shannon was directed to inquire if the City and County had a written policy for paying hourly employees should it be closed due to weather. Mr. Shannon was also directed to write such a policy based on any he found. The Commissioners directed Mr. Shannon to write a policy that states the Commission will only close if the County closes and that hourly employees would be paid for a normal work day hours for such closures. That new policy should be based on either the County or City policy.

A discussion was held concerning replacing the current Electronic Poll books. Commissioner Williams motioned that 60 new poll book kiosks be bought from VOTEC with the delivery date in mid-May. Commissioner Mitchell seconded the motion and the motion passed.

Mr. Shannon entered certificates of completion for OMA and FOIA training, for Assistant Director Smith, Commissioner Williams, and Executive Director Shannon.

A discussion was held concerning the April Election preparations. All Election judges have been assigned, 54 voters have early voted so far, 418 ballots have been mailed out with several already being returned.

Mr. Shannon asked for conformation that the Public test could be held March 15th at 10:30 am. The Retabulation and Canvass will be held on April 16; the retabulation at 10 am and the Canvass at 3 pm.

Mr. Shannon requested that Ms. Smith be allowed to attend two CERA classes during May and five classes during July. These classes are required for her to complete her Election certification. Commissioner Williams motioned that Ms. Smith be allowed to attend CERA classes in May and July of this year. Commissioner Mitchell seconded the motion and the motion passed.

A discussion was held concerning purchasing additional voting equipment for the March 2020 General Primary Election to be used primarily for Early Voting. Commissioner Mitchell motioned that thirteen ExpressVotes be purchased without the ES&S stands. Commissioner Williams seconded the motion and the motion passed. The Commissioners directed Mr. Shannon to contact Inclusion Solutions to look at their booths for the ExpressVotes.

Commissioner Mitchell asked if it were possible to move the stated meeting time to 11 am. No one had any objections to the time change. Commissioner Mitchell will let the Board know if the time needs to be changed.

None present having further business to discuss, Commissioner Felton asked for a motion to adjourn the meeting. Commissioner Williams moved to adjourn the meeting at 11:32 am. Commissioner Felton seconded and the motion passed.

The next meeting will be held Monday April 1, 2019 at 10:00 AM.

Tim Mitchell, Secretary