The Bloomington Board of Election Commissioners met at 10:00 a.m. on Monday, April 1, 2019. Commissioner Robert Felton, Commissioner Tim Mitchell, Commissioner Denise Williams, Executive Director Paul Shannon, and Assistant Director Lindsey Smith, were present.

Commissioner Felton called the meeting to order at 10:00 a.m. and called for a motion to approve the March 5, 2019 minutes. Commissioner Williams motioned to approve the March 5, 2019 minutes. Commissioner Mitchell seconded and the motion passed.

Commissioner Felton asked for approval of the bills and checks shown below and drawn on the PNC Bank. Commissioner Mitchell moved that the financial report and checks be approved as shown. Commissioner Williams seconded the motion and the motion passed.

Ancil, Glink, PC	$332.50
McLean County Treasurer	$1,198.17
Rosati's	$207.50
Inclusion Solutions, LLC	$7,786.00
Frontier	$963.85
Totals	$10,488.02

Commissioner Felton called for public comment. No one was present to comment.

Mr. Shannon informed the Commissioners that the Intergovernmental agreement is still being written by the City Attorneys. Once it is complete it will be forwarded to the Board Attorney for review. The City IT will be assisting in the April Election.

A brief discussion was held on replacing five polling locations. Commissioner Williams has looked at Miller Park zoo activity room and the Knights of Columbus Halls, she feels both are acceptable to use as polling locations. It does not appear that an acceptable polling location is available to replace Union Park. It may be that the two precincts will be sent to other current polling locations. A new location still needs to be found for First Christian Church.

Mr. Shannon informed that he is working with the County and City on possible locations for Early Voting instead of the Office Conference room. The County room 404 may be usable with the new poll booths, but the lines outside the location would be difficult to handle. The Commissioners directed Mr. Shannon to talk with the City to see if Grossinger Motors Coliseum or the Library would be available.

A brief discussion was held concerning the planning of the May AECOI conference. Commissioners William and Mitchell will try to attend all three days. Commissioner Felton will attend the meals.

Mr. Shannon presented a written policy for Office Closure during extreme weather. A discussion was held and the Commissioners wanted to expand the policy to include emergency situations. The Commissioners are going to discuss the policy with the City and County Administrations. The discussion was tabled to a later date.

A discussion was held concerning the April Election preparations. Over 450 voters have voted early and over 350 vote by mail ballots have been returned. April 5th was designated for the staff and Commissioners to conduct an evaluation discussion of the election for lessons learned.

Mr. Shannon entered certificates of completion for OMA and FOIA training, Commissioner Felton and Mitchell. All certificates are attached to the April minutes.

A discussion was held concerning purchasing additional voting booths for the Express Votes to be used during Early Voting. Commissioner Williams motion to but ten booths and twenty Express Vote adaptors from Inclusion Solutions at the cost of $7,786.00. Commissioner Mitchell seconded the motion and all commissioners voted in favor of buying the booths.

A discussion was held concerning on line baking at PNC bank. Mr. Shannon stated an objection to anyone having the pin because it would allow one person to utilize the account alone. The current set up is that it take two signatures to make a with draw from the account. Commissioner Williams was going to go to the bank to discuss the issue.

None present having further business to discuss, Commissioner Felton asked for a motion to adjourn the meeting. Commissioner Williams moved to adjourn the meeting at 10:52 am Commissioner Mitchell seconded and the motion passed.

The next meeting will be held Tuesday May 7, 2019 at 10:00 AM.

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Tim Mitchell, Secretary