

The Bloomington Board of Election Commissioners met at 10:00 a.m. on Tuesday, June 4, 2019. Commissioner Robert Felton, Commissioner Tim Mitchell, Commissioner Denise Williams, Executive Director Paul Shannon, Assistant Director Lindsey Smith, and Attorney Steve Mahrt were present.

Commissioner Felton called the meeting to order at 10:00 a.m. and called for a motion to approve the May 7, 2019 minutes. Commissioner Williams moved to approve the May 7, 2019 minutes. Commissioner Mitchell seconded and the motion passed.

Commissioner Felton asked for approval of the bills and checks shown below which are drawn on the PNC Bank. Commissioner Mitchell moved that the financial report and checks be approved as shown. Commissioner Williams seconded the motion and the motion passed.

PNC Bank	\$1,222.78
Ancel Glink, PC	\$47.50
Culligan Water Conditioning	\$28.95
Staples	\$333.96
USPS	\$14,293.16
Frontier	\$961.23
Total	\$16,887.58

Commissioner Felton called for public comment. Kelly Lembke of Bloomington Relocation Services was present to discuss what happened during the April 2019 election. A discussion was held stating the importance of the Commission being notified for every incident that happens to the equipment while it is being moved to the polling locations. Ms. Lembke stated that she has held meetings with the drivers and will hold meetings before every future election. She will also store the moving vehicles inside their storage building and notify the commission whenever there is an incident.

Mr. Shannon informed the Commissioners that the Intergovernmental agreement is still being written by the City Attorneys. Once it is complete it will be forwarded to the Board Attorney for review. The City IT has assumed all IT functions. Mr. Mahrt will contact the City Legal department to see if he can assist with the Intergovernmental agreement.

A brief discussion was held on replacing five polling locations. Mr. Shannon has received a signed contract for the use of the Miller Park Zoo and The Lincoln Leisure center. Welsey United Methodist Church has agreed to allow the use of their facilities but a contract has not been returned. There does not appear to be a suitable location to replace Union Park. Therefore the precincts will be placed into different current polling locations. Precinct 16 into Evergreen FS and Precinct 38 into St. Patrick's of Merna. Mr. Shannon and LIFCIL met with IWU members to discuss the needed improvements to the Hansen Student center. IWU is researching if they will be able to make the needed repairs by March of 2020, or if the Shirk center will be used until the repairs are completed.

Mr. Shannon informed the commissioners that he has been in contact with the Grossinger Arena on using their facility for Early Voting. The County Administration is still trying to find a suitable location for Early Voting as well. Mr. Shannon and the County Clerk are in discussions to use the Mall for Early Voting during the 2020 elections.

A brief discussion was held concerning the ES&S software upgrade on all the voting equipment. Mr. Shannon notified the commissioners that the upgrade would require the purchase of three new hardened computers. The current computers are hardened already, so ES&S will not be able to do the upgrade on them.

At 10:27 am Commissioner Williams moved to go into closed session for the purpose of appointment, employment, compensation, discipline, or performance of a specific employee in accordance with ILCS 120/2(c)(1). Commissioner Mitchell seconded the motion, Commissioners Williams, Mitchell, and Felton voted yes to go to closed session.

At 10:44 am the Board returned to open session. Commissioner Williams motioned that a 3.5% pay raise be given to Assistant Director Smith and to Melanie Quallich after successfully completing the six month trial period. Commissioner Mitchell seconded the motion and the motion passed.

Mr. Shannon notified the board that a letter requiring the voter to appear before the Board to confirm his voting eligibility had been sent. The letter was not returned. A voter Identification card had also been sent and returned as undeliverable. The voter has failed to appear before the Commission Board as instructed. Therefore the voter has been placed into inactive status and will be required to prove residency before casting a ballot from the address again.

None present having further business to discuss, Commissioner Felton asked for a motion to adjourn the meeting. Commissioner moved moved to adjourn the meeting at 10:49 am Commissioner Williams seconded and the motion passed.

The next meeting will be held Tuesday July 2, 2019 at 10:00 AM.

Tim Mitchell, Secretary

The special meeting of the Bloomington Election Commission was called to order on Friday January 14th, 2019 at 7:13am for the purpose of conducting interviews for the Assistant Director position. In attendance were Commissioners Denise Williams, Tim Mitchell, and Executive Director Paul Shannon.

At 7:14 am a motion was made by Commissioner Mitchell to go into closed session for the purpose of conducting interviews for the Assistant Director position. The motioned was seconded by Commissioner Williams. The vote was 2-0 to enter into closed session

On Monday 17 January 2019, the returned from closed session at 16:14. A motion was made by Commissioner Williams to hire Lindsey Smith as the Assistant Director at the salary of \$36,000 per year. Commissioner Mitchell seconded the motion. The motioned passed 2-0.

At 16:16 a motion was made by Commissioner Williams to adjurn the meeting and was seconded by Commissioner