

Closed Session Meeting Minutes of December 4

Reviewed old records when first we were in closed session. Nothing changed.

It was agreed to give Paul a 3% increase in pay.

Paul was questioned on why Mel and Lindsay's names were on a sheet. It was for reference only.

It was voted on and passed to leave closed session.

Closed Session Meeting Minutes of March 5, 2018

Paul presented a list of responsibilities he takes care of. They were reviewed. Discussion ensued. It was agreed to do an annual review instead of quarterly.

Lindsay has been doing well.

It was moved, seconded and passed to leave closed session.

The Bloomington Board of Election Commissioners met at 10:00 a.m. on Tuesday, August 6, 2019. Commissioner Robert Felton, Commissioner Denise Williams, Commissioner Tim Mitchell, Executive Director Paul Shannon, Assistant Director Lindsey Smith, and Attorney Steve Mahrt were present.

Commissioner Felton called the meeting to order at 10:00 a.m. and called for a motion to approve the July 3, 2019 minutes. Commissioner Williams moved to approve the July 3, 2019 minutes. Commissioner Mitchell seconded and the motion passed.

Commissioner Felton asked for approval of the bills and checks shown below which are drawn on the PNC Bank. Commissioner Williams moved that the financial report and checks be approved as shown. Commissioner Mitchell seconded the motion and the motion passed.

Lindsey Smith	\$265.64
PNC Bank	\$1,841.56
Sam's Club	\$45.00
City of Bloomington	\$150.00
Ancel Glink PC	\$332.50
Culligan Water	\$28.95
RKDixon	\$1,067.91
Illinois Office Supply	\$1,697.88
Thomas Reuters	\$273.10
Frontier	\$961.23
Total	\$6,663.77

Commissioner Felton called for public comment. No one was present to make a Public Comment.

Mr. Shannon informed the Commissioners that the Intergovernmental Agreement is still being written by the City Attorneys. Once it is complete it will be forwarded to the Board Attorney for review. The City IT has assumed all IT functions.

Mr. Shannon notified the board that the voter verification mailings have been sent with a very low return rate. Mr. Shannon believes the return rate is smaller due to all the mailings happening to adhere to the NCOA and ERIC requirements. A final report will be provided at the next Board meeting.

Mr. Shannon notified the Board that during the Budget Meeting with the County Administrator he was informed that the County intended to move the Election Commission office within the Government Building. The proposed location is the current Parks and Recs office moving in April of 2020. Mr. Shannon expressed concerns of the Parks and Recs office being unsecured with an open ceiling presenting an opportunity for equipment and computer tampering. Mr. Shannon invited the County Administration to attend the Commission meeting to discuss the issue with the Commissioners. No one from the County Administrator office attended the meeting. Commissioner Felton will contact both the City and County Administration to discuss the issue.

At 10:14 am Commissioner Williams moved to go into closed session for the purpose of reviewing old closed session minutes in accordance with ILCS 120/2(C)(21). Commissioner Mitchell seconded the motion, Commissioners Williams, Mitchell, and Felton voted yes to go to closed session.

At 10:16 am the Board returned to open session. Commissioner Williams motioned that the March 5, 2018 and the December 4, 2018 Closed sessions be opened and that the July 3, 2018 Closed session remain closed. Commissioner Mitchell seconded the motion and the motion passed.

Mr. Shannon informed the Board that the September AECOI Conference would be held in Springfield in Conjunction with the County Clerks meeting. Mr. Shannon, Ms. Smith and Commissioner Williams will be attending. Each will make their own reservations and the conference fee will be paid next month.

Commissioner Williams referenced an email sent by the McLean County Clerk regarding the Election Commission joining them at ISU for Early Voting. A discussion was held concerning any election jurisdiction going to another jurisdiction to conduct Early Voting. The Election Commission will not be going outside the jurisdiction to conduct Early Voting.

Commissioner Williams expressed concern that some of the Election Judges were not being notified of training because they are outside the state during the winter. Ms. Smith explained that every judge is sent an email if the commission has their email address. The Training for the March 2020 Election will be online and the Training for the November 2020 will be in person during the summer of 2020.

Ms. Smith discussed her recent CERA training. She received a lot of information and brought back notes on things she would like to see implemented if possible. She believes the interactions with election officials in other states are important to understand some of the complicated election issues.

None present having further business to discuss, Commissioner Felton asked for a motion to adjourn the meeting. Commissioner Williams moved to adjourn the meeting at 10:24 am Commissioner Felton seconded and the motion passed.

The next meeting will be held Wednesday September 4, 2019 at 10:00 AM.

Tim Mitchell, Secretary