

The Bloomington Board of Election Commissioners met at 10:00 a.m. on Wednesday, September 4, 2019. Commissioner Robert Felton, Commissioner Denise Williams, Commissioner Tim Mitchell, Executive Director Paul Shannon, Assistant Director Lindsey Smith, and Attorney Steve Mahrt were present.

Commissioner Felton called the meeting to order at 10:00 a.m. and called for a motion to approve the August 6, 2019 minutes. Commissioner Mitchell moved to approve the August 6, 2019 minutes. Commissioner Williams seconded and the motion passed.

Commissioner Felton asked for approval of the bills and checks shown below which are drawn on the PNC Bank. Commissioner Williams moved that the financial report and checks be approved as shown. Commissioner Mitchell seconded the motion and the motion passed.

Illinois Association of County Clerks & Recorders	\$210.00
Ancel Glink P.C.	\$237.50
Election Systems and Software	\$1,483.00
Culligan Water Conditioning	\$28.95
Storage Craft	\$21.02
PNC Bank	\$26.35
Staples	\$292.35
A5.Com	\$149.85
Frontier	\$986.77
Frontier	\$250.00
Total	\$3,685.79

Commissioner Felton called for public comment. No one was present to make a Public Comment.

Eric Schmidt and Camellia Rodrigues from the County Administration were present to discuss concerns on moving the Election Commission within the Government Center. The Commissioners expressed their concerns of the timing of the move, security of the new office, space for Early Voting, and the desire to be included in future talks concerning the move. Mr. Schmidt will email Mr. Shannon with future dates of discussion and will bring up the concerns to the City.

Mr. Shannon informed the Commissioners that the Intergovernmental Agreement is still being written by the City Attorneys. Once it is complete it will be forwarded to the Board Attorney for review. The City IT has assumed all IT functions.

Mr. Shannon notified the board that the voter verification mailings have been sent with a very low return rate. Only 1931 cards were returned as undeliverable.

Mr. Shannon informed the Board that the September AECOI Conference would be held in Springfield in conjunction with the County Clerks meeting. Mr. Shannon, Ms. Smith and Commissioner Williams will be attending. Mr. Shannon confirmed the Monday evening meal will be paid for by a vendor.

Commissioner Williams brought up the impending minimum wage rate hike. A discussion was held and Mrs. Williams will go to the City HR to find out how they are going to handle the rate increase.

Mr. Shannon requested that the Commissioners consider buying replacement signage displays for the polling locations. The current displays are becoming unusable do to age and material.

A discussion was held concerning the passage of a law that requires Election Authorities to collaborate with the County Jail to allow pre-trial detainees to vote. The Commissioners directed Mr. Shannon to discuss it with the County Clerk so both offices are doing the same process.

Mr. Shannon requested that Election Systems and Software be hired to conduct training for the staff on ElectionWare. ElectionWare has recently changed and most of the staff has not been formally trained on its operation. Commissioner Williams motioned that ES&S be retained to conduct ElectionWare Training for the staff. Commissioner Mitchell seconded and the motion passed.

At 10:47 Commissioner Williams motioned that the board go into Closed session (For the purposes of the appointment, employment, compensation, discipline, or performance of a specific employee of the > public body (5 ILCS120/2(c)(1)). All three Commissioners voted yes.

At 11:05 Commissioner Mitchell motioned that the Board return to open session. All three Commissioners voted yes.

Ms. Smith presented ideas discussed during her CERA training in July. She presented the Board with the idea of hosting a Poll Worker Appreciation event, a code of conduct for election officials, a handout covering the Bloomington Election Commission, and the possibility of a selfie station.

None present having further business to discuss, Commissioner Felton asked for a motion to adjourn the meeting. Commissioner Mitchell moved to adjourn the meeting at 11:16 am Commissioner Williams seconded and the motion passed.

The next meeting will be held Tuesday October 1, 2019 at 10:00 AM.

Tim Mitchell, Secretary