

The Bloomington Board of Election Commissioners met at 10:00 a.m. on Tuesday, December 3, 2019. Commissioner Robert Felton, Commissioner Denise Williams, Commissioner Tim Mitchell, Executive Director Paul Shannon, Assistant Director Lindsey Smith, and Attorney Steve Mahrt were present.

Commissioner Felton called the meeting to order at 10:00 a.m. and called for a motion to approve the November 5, 2019 minutes. Commissioner Williams moved to approve the November 5, 2019 minutes. Commissioner Mitchell seconded and the motion passed.

Commissioner Felton asked for approval of the bills and checks shown below which are drawn on the PNC Bank. Commissioner Mitchell moved that the financial report and checks be approved as shown. Commissioner Williams seconded the motion and the motion passed.

AECOI	\$120.00
Culligan Water Conditioning	\$28.95
VOTEC	\$29,828.76
StorageCraft	\$9.54
City of Bloomington	\$150.00
Ancel Glink P.C.	\$332.50
NationWide	\$3,906.81
Staples	\$205.39
A5.Com	\$169.85
Frontier	\$986.77
Total	\$35,738.57

Commissioner Felton called for public comment. No one was present to make a Public Comment.

Mr. Shannon informed the Commissioners that the Intergovernmental Agreement was on the City's Board meeting on November 25<sup>th</sup>. He hasn't heard if it was approved.

Mr. Shannon notified the board there has been no update on the office moving within the Government Center.

A discussion was held concerning the dates and times of the 2020 Board meetings. An approved meeting dates and times list is attached to the minutes and will be posted on the website.

Mr. Shannon requested to hire a temporary employee for the 2020 election cycle. Commissioner Williams motioned to allow the hiring of a temporary employee starting January 6<sup>th</sup> at a rate of \$12 an hour. Commissioner Mitchell seconded the motion and the motion passed.

A discussion was held concerning returning money to the County. The Commissioners expressed concerns regarding the unknown expenses of the City IT Department, relocating the office, and possible relocating the Early Voting site.

Mr. Shannon informed the Commissioners that he and Ms. Smith would be attending the December AECOI conference in Collinsville, IL. No agenda has been received yet.

At 10:17 am Commissioner Williams motioned that the board go into Closed session concerning the Executive Director position (For the purposes of the appointment, employment, compensation, discipline, or performance of a specific employee of the public body (5 ILCS120/2(c)(1)), To Review Old Executive Minutes for inclusion into public record (5ILCS 120/2(c)(21)), Pay raises ( for the purpose of the appointment employment, compensation, Discipline, or performance of a specific employee of the public body (5ILCS120/2(c)(1)). Commissioner Mitchell seconded the motion. A roll call vote was held and all three Commissioners voted yes.

At 10:55 am Commissioner Williams motioned that the Board return to open session. Commissioner Mitchell seconded the motion and a roll call vote was held and all three Commissioners voted yes.

Commissioner Mitchell motioned that the June 4, 2019 Closed session be made public and attached to the minutes. All other closed sessions are to remain closed. Commissioner Williams seconded and the motion passed.

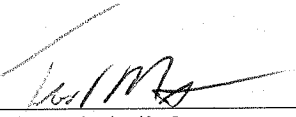
Commissioner Mitchell motioned that Executive Director Shannon and Assistant Director Smith be given a 3% pay raise, and Election Clerk Quallich given a 2.25% pay raise. All pay raises effective with the first pay period of 2020. Commissioner Williams seconded and the motion passed.

A discussion was held concerning the organization of the Election Commission Board. Commissioner Williams will move to Chairperson, Commissioner Mitchell will move to Vice Chairperson, and Commissioner Felton or his replacement will become Secretary once they have been appointed to the Commission Board by Judge Foley.

Ms. Smith informed the Commissioners that she requested a replacement credit card because hers had a faulty chip. Ms. Smith informed the Commissioners that she planned to go to Scotland in September 2020 to be married. She should return prior to Early Voting beginning for the November Election.

None present having further business to discuss, Commissioner Felton asked for a motion to adjourn the meeting. Commissioner Williams moved to adjourn the meeting at 10:38 am. Commissioner Mitchell seconded and the motion passed.

The next meeting will be held Tuesday January 7, 2020 at 1:00 PM.



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Tim Mitchell, Secretary