

The Bloomington Board of Election Commissioners met at 1:00 p.m. on Tuesday, January 7, 2020. Commissioner Robert Felton, Commissioner Denise Williams, Commissioner Tim Mitchell, Executive Director Paul Shannon, Assistant Director Lindsey Smith, and Attorney Steve Mahrt were present.

Commissioner Williams called the meeting to order at 1:00 p.m. and called for a motion to approve the December 3, 2019 minutes. Commissioner Mitchell moved to approve the December 3, 2019 minutes. Commissioner Felton seconded and the motion passed.

Commissioner Williams asked for approval of the bills and checks shown below which are drawn on the PNC Bank. Commissioner Mitchell moved that the financial report and checks be approved as shown. Commissioner Felton seconded the motion and the motion passed.

Lee Enterprises	\$829.00
PNC Bank	\$418.76
Paul Shannon	\$192.56
City of Bloomington	\$170.00
Ancel Glink PC	\$237.50
Culligan Water Conditioning	\$28.95
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StorageCraft	\$10.18
Frontier	\$1,001.95
Total	\$2,917.85

Commissioner Williams called for public comment. No one was present to make a Public Comment.

Mr. Shannon informed the Commissioners the IGA has been signed. He met with the City IT Department to begin the process of moving the Commission to server and computer equipment to the City's server. They hope to have the process complete by the end of January.

Mr. Shannon notified the board there has been no update on the office moving within the Government Center.

At 1:10 pm Commissioner Felton motioned that the board go into Closed session concerning the Executive Director position (For the purposes of the appointment, employment, compensation, discipline, or performance of a specific employee of the public body (5 ILCS120/2(c)(1)), Commissioner Williams seconded the motion. Commissioner Mitchell recused himself from the Executive meeting. A roll call vote was held and both Commissioners voted yes.

At 1:35 pm Commissioner Felton motioned that the Board return to open session. Commissioner Williams seconded the motion and a roll call vote was held and both Commissioners voted yes.

A discussion was held concerning the December AECOI conference. The Conference was informative and covered the topics of USPS Ballot mailing and Press relations.

A discussion was held concerning closed session minutes. It was decided that Attorney Mahrt would write the closed session minutes from now on.

A discussion was held concerning the contract with VOTEC for new poll books. VOTEC was to fulfill the contract by September of 2019. Mr. Shannon received a call from the President of the company in December stating that VOTEC would not be able to fulfill the contract before the March 2020 primary. Mr. Shannon has been directed to contact VOTEC to find out when they can fulfill the contract, what discounts they are going to provide for not fulfilling on time, and what guarantees would be provided if they missed the next deadline. He was also directed to contact ES&S to find out

if they could provide the needed poll books before November, if it was decided to void the VOTEC contract.

Commissioner Williams reminded everyone that it was time to take the FOIA and OMA training offered by the State's Attorney General.

Mr. Shannon informed the Commissioners that there has been a request for a Mail- in Braille Ballot. There is no requirement that an election jurisdiction provide Braille ballots. Mr. Shannon has discussed the issue with the vendors, the other Election Commissions and the State Board and no one had any suggestions on how to process a Braille Ballot. The State Board suggested that the person be informed of the legal requirements of voter assisted ballot marking or ADA compliant marking devices. The Commissioner agreed to follow the legal requirements and not provide a Braille ballot.

Commissioner Williams reminded the Board to be on the lookout for the Statement of Economic Interest from the County Clerk and to return them as soon as possible.

Commissioner Williams directed the Commission staff to write up monthly accomplishments so a restructuring of office assignments could be done.

Mr. Shannon requested to set the dates for Election activities. The Public test will be March 2<sup>nd</sup> at 10 am. The Retabulation of equipment will be March 25 starting at 9 am. The Canvass will be March 31<sup>st</sup> at 3 pm.

A discussion was held concerning the Early Voting Location for the March Primary. The County still has not provided an adequate space. The Commissioners instructed Mr. Shannon to notify the County Admin that the Commission will be looking for a location outside of the Government building to conduct Early Voting.

A discussion was held concerning Early Voting judge's pay. Mr. Shannon was instructed to include the discussion on the February agenda so a vote could be taken.

None present having further business to discuss, Commissioner Williams asked for a motion to adjourn the meeting. Commissioner Mitchell moved to adjourn the meeting at 2:11 pm. Commissioner Williams seconded and the motion passed.

The next meeting will be held Tuesday February 4, 2020 at 1:00 PM.



Robert Felton, Secretary