

The Bloomington Board of Election Commissioners met at 1:00 p.m. on Tuesday, February 4, 2020. Commissioner Robert Felton, Commissioner Denise Williams, Executive Director Paul Shannon, new employee Tim Mitchell were present.

Commissioner Williams called the meeting to order at 1:00 p.m. and called for a motion to approve the January 7, 2020 minutes. Commissioner Felton moved to approve the January 7, 2020 minutes. Commissioner Williams seconded and the motion passed. Commissioner Williams called for a motion to approve the January 20, 2020 Special meeting minutes. Commissioner Felton moved to approve the January 20, 2020 minutes. Commissioner Williams seconded and the motion passed.

Commissioner Williams asked for approval of the bills and checks shown below which are drawn on the PNC Bank. Commissioner Felton moved that the financial report and checks be approved as shown. Commissioner Williams seconded the motion and the motion passed.

AECOI	\$750.00
City of Bloomington	\$150.00
Ancel Glink	\$380.00
Lisa Watson	\$150.00
SOE Software	\$7,563.15
Culligan Water Conditioning	\$28.95
Storage Craft	\$10.18
PNC Bank	\$7.06
McLean County Treasurer	\$2,659.01
Election Systems & Software	\$1,050.46
Staples Credit Plan	\$1,374.96
Inclusion Solutions	\$1,096.00
Frontier	\$994.94
Total	\$16,214.71

Commissioner Williams called for Public Comment, Kim Kiser was present and thanked the Board for allowing her to attend and observe the meeting.

Mr. Shannon informed the Board that the IT has now moved the server behind the City's firewall and issued new computers to the staff. IT has also restricted Administrator privileges to the computers.

A discussion was held concerning the poll book demonstration from Election Works. It was determined to find out if VOTEC could fulfill the previous contract by the end of April. If so the Commissioners choose to obtain them VOTEC poll book Kiosks.

Mr. Shannon Informed the Commissioners that he had completed the 2020 FOIA training. The 2020 OMA training was still not available.

Commissioner Williams reminded the Board to be on the lookout for the Statement of Economic Interest from the County Clerk and to return them as soon as possible.

Mr. Shannon informed the Commissioner the OKI ballot printer was dead and needed to be replaced. Commissioner Felton motioned that a OKI C712 ballot printer be purchased from ES&S for the price of \$3,225.00, Commissioner Williams seconded the motion and the motion passed.

Mr. Shannon informed the Board that the City requested that census information be allowed to be passed out at the polls during the March Election. The Board's Attorney has recommended that the information not be passed out inside the Electioneering Free zone. A discussion was held and it was agreed that the Census information was not allowed to be passed out within the Electioneering Free zone.

Mr. Shannon informed the Board that Commissioner Mitchell had resigned from the Board effective January 20, 2020. His resignation is attached to the minutes.

Mr. Shannon informed the Board that Mr. Mitchell has accepted the job offered on January 21, 2020. The Job offer is attached to the minutes.

At 1:27 pm Commissioner Felton motioned that the board go into Closed session concerning the Executive Director position (For the purposes of the appointment, employment, compensation, discipline, or performance of a specific employee of the public body (5 ILCS120/2(c)(1)), to discuss the new employee expectations, Commissioner Williams seconded the motion. A roll call vote was held and both Commissioners voted yes.

At 1:35 pm Commissioner Felton motioned that the Board return to open session. Commissioner Williams seconded the motion and a roll call vote was held and both Commissioners voted yes.

Ms. Quallich presented write ups covering the workshops she has attended for the Commissioners to review.

Mr. Shannon suggested due to the popularity of voting before the election there might be a need for additional DS200s to have on hand as replacements should any of the current ones break on Election Day.

Commissioner Williams directed Mr. Shannon to inquire if the Attorney had a Sexual Harassment training that would meet the requirements of the recently passed law.

None present having further business to discuss, Commissioner Williams asked for a motion to adjourn the meeting. Commissioner Felton moved to adjourn the meeting at 1:36 pm Commissioner Williams seconded and the motion passed.

The next meeting will be held Tuesday March 3, 2020 at 1:00 PM.

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Robert Felton, Secretary