

The Bloomington Board of Election Commissioners met at 1:00 p.m. on Tuesday, April 7, 2020. Commissioner Kim Kiser, Commissioner Denise Williams, Executive Director Paul Shannon, Assistant Executive Director Lindsey Smith, Tim Mitchell and Attorney Steve Mahrt were present.

Commissioner Williams called the meeting to order at 1:00 p.m. and called for a motion to approve the March 3, 2020 minutes. Commissioner Kiser moved to approve the March 3, 2020 minutes. Commissioner Williams seconded and the motion passed.

Commissioner Williams asked for approval of the bills and checks shown below which are drawn on the PNC Bank. Commissioner Kiser moved that the financial report and checks be approved as shown. Commissioner Williams seconded the motion and the motion passed.

Election Judge Expense	\$50,074.50
Surena Fish	\$1000.00
Poll Rent	\$2,523.13
Eastland Mall Poll rent	\$750.00
Lee Enterprises	\$1,264.03
Lee Enterprises	\$5,816.05
Culligan Water Conditioning	\$28.95
City of Bloomington	\$944.00
VOTEC	\$7,440.00
Election System and Software	\$1,202.50
Bloomington Relocation Systems Inc.	\$3,460.00
Ancel Glink P.C.	\$47.50
Staples Credit Plan	\$957.16
RKDixon	\$1,454.09
StorageCraft	\$10.17
A5.com	\$149.85
Illinois Office Supply	\$1,410.80
Denise M. Williams	\$107.68
PNC Bank	\$539.02
June Foster	\$25.00
Aiden Hodge	\$15.00
Carin Henson	\$15.00
Dianne M. Hollister	\$10.00
Tina M. Kruse	\$12.00
Frontier	\$979.84
Total	\$80,236.27

Commissioner Williams called for Public Comment, no one present for comments.

Mr. Shannon informed the Board that the IGA with the city is complete and this item should be removed from the monthly agenda and added as needed.

A discussion was held concerning the VOTC Kiosks. VOTEC has offered to upgrade the poll books to next version for free. They also offered to sale and ship just the laptops that can be used as standalone poll books under the current version of software. The cost would be \$470 each plus shipping. The rest of the KIOSKS could be delivered later for the balance of the agreed upon price of \$50,782.80. Commissioner Kiser Motioned that the new terms be accepted and the laptops be placed on order. Commissioner Williams seconded the motion and the motion passed.

Mr. Shannon informed the Board that all personnel required to take the OMA and FOIA training have completed the training. Certificates are attached to the minutes.

Commissioner Williams asked for an update on the Statement of Economic Interest from the County Clerk. Most have completed the SEI. Mr. Shannon will notify the County Clerk that Commissioner Kiser needs to complete a SEI.

Mr. Shannon updated the Commissioners on the General Primary Election. The final turnout was 28.35% with 14,085 voters casting a ballot. Mr. Shannon thought the 5 EV judges was a huge success and recommends it again in November. There are a lot of election judge checks being returned. The checks are the same that have been used in the past. PNC cannot explain why the checks are being returned. Commissioner Williams presented a letter to be sent to PNC demanding an explanation and stating that PNC should cover all cost incurred for the returned checks. Commissioner Williams also requested the Mr. Shannon, Mr. Mitchell and Ms. Smith work on a contingency plan should the Corona virus still be active in November.

Mr. Shannon requested that the election judge pay be increased due to the increase on minimum wage. A short discussion was held but the item was tabled until the May Board meeting. The staff will come up with a proposed wage scale.


Mr. Shannon informed the Board of the requirements to pay employees affected by the Corvid-19. Most employees are working from home. Mr. Shannon is in the office to answer phones. Mr. Mitchell presented that he and Ms. Smith had some out of pocket expenses to allow working from home wirelessly. Commissioner Williams informed them to bring the bills in to request repayment.

Commissioner Williams recommended that the election equipment be wiped down using the alcohol and towels.

Mr. Shannon presented a letter to the Commissioner informing them that he will be retiring on July 31, 2020. A reception will be planned at a future time.

None present having further business to discuss, Commissioner Williams asked for a motion to adjourn the meeting. Commissioner Kiser moved to adjourn the meeting at 1:55 pm Commissioner Williams seconded and the motion passed.

The next meeting will be held Tuesday April 7, 2020 at 1:00 PM.



Robert Felton, Secretary