

The Bloomington Board of Election Commissioners met at 1:00 p.m. on Tuesday, June 2nd, 2020. Commissioner Kim Kiser, Commissioner Denise Williams, Commissioner Robert Felton, Executive Tim Mitchell, Assistant Executive Director Lindsey Smith, and Attorney Steve Mahrt were present.

Commissioner Williams called the meeting to order at 1:00 p.m. and called for a motion to approve the June 2nd, 2020 minutes. Commissioner Kiser motioned to approve the June 2nd, 2020 minutes. Commissioner Felton seconded the motion and the motion passed. A called for a motion was to approve the June 15th, 2020 work session minutes. Commissioner Felton motioned to approve the June 15th, 2020 work session minutes. Commissioner Kiser seconded the motion and the motion passed.

Commissioner Williams asked for approval of the bills and checks shown below which are drawn on the PNC Bank. Commissioner Kiser moved that the financial report and checks be approved as shown. Commissioner Felton seconded the motion and the motion passed.

Ancel Glink PC	\$522.50
Culligan Water Conditioning	\$28.95
StorageCraft	\$9.85
Thomson Reuters	\$106.26
RK Dixon	\$869.52
InfoGroup	\$455.00
Frontier	\$973.51
Lee Enterprises	\$237.00
Total	\$3,202.59

Commissioner Williams called for Public Comment, no one present for comments.

Social Media policy was reviewed. Several minor changes were recommended and will be made. The commissioners will review it again at the August meeting.

VBM was deferred and will be done in conjunction with the CARES ACT funding.

No progress has been made on looking for a new bank due to issues with PNC. Currently banks have very limited operations due to COVID-19 and we are unable to adequately evaluate other banking options.

Mr. Mitchell reached out to the city to inquire about using the BCPA as an early voting site. The city said the BCPA was not available, but that the arena would be available to us. Mr. Mitchell contacted county and they are willing to collocate with us at the arena. Mr. Mitchell has a meeting later this week with Jim Karch from the city to discuss how this might work in more detail.

Mr. Mitchell recommended that we permanently move Westminster due to concerns over COVID-19 and future use as the facility is likely to be less receptive to being used as a polling place. The best option is to use the Doubletree Hotel and they are receptive to us going there. Mr. Mitchell will work to make the necessary arrangements.

At 1:34pm Commissioner Kiser motioned that the board go into Closed session concerning the Executive Director position (For the purposes of the appointment, employment, compensation, discipline, or performance of a specific employee of the public body (5 ILCS120/2(c)(1)), Commissioner Felton seconded the motion. A roll call vote was held and all three Commissioners voted yes.

At 1:36 pm Commissioner Kiser motioned that the Board return to open session. Commissioner Felton seconded the motion and a roll call vote was held and all three Commissioners voted yes.

Commissioner Kiser motioned to approve the employment agreement with Mr. Mitchell to become the Executive Director beginning on 6/27/2020. Commissioner Felton seconded the motion and the motion passed.

Mr. Mitchell presented the Commissioners with 2 bids to print our VBM ballot applications. IOS and Byers printer submitted a bid. IOS cost was .19 per VBM application and Byers was .15 per application. Commissioner Williams indicated that she would like a local bidder. Mr. Mitchell informed her that we had asked several local companies, but did not receive a bid from them. Given that we have a history with IOS printing for us, the Commissioners indicated that IOS would be the preferred vendor. Commissioner Williams asked the Mr. Mitchell attempt to secure local bids by Friday as have a tight timeline for getting these out.

It is unclear what IDPH and CDC will be recommending at November for COVID-19, but Mr. Mitchell recommended planning for current restrictions including masks for election judges, sneeze guards at the polls and social distancing markers.

A legal opinion from our attorneys was presented about what time we should stop accepting VBM applications on the last day to receive a VBM application. The opinion was that we should accept them till 7:00pm, which is when the post office has their last mail pick up. If we are unable to produce the VBM ballot on that final day, then we should put the ballot in the mail the next day. The Commissioners agreed with this opinion.

We have received \$103,483.61 from the CARES Act to be used to purchase supplies, equipment, and additional labor to help with the 2020 General Election that are a direct result of COVID-19. Mr. Mitchell presented the Commissioners with an outline of what we would purchase with this money. Commissioner Kiser and Commissioner Williams add several things to the list. There will be a tele-workshop next month from the SBE on how this money can be used and reimbursement procedures. In addition, we received a Postage grant from the state for \$35,766.39. This money is to be used to pay the costs of mailing VBM ballot applications as well as ballots.

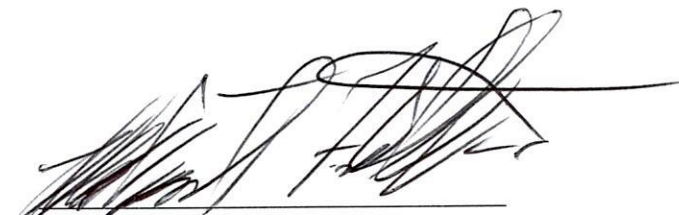
Mr. Mitchell informed the Commissioners that we had been notified by Votec that we must pay an additional \$1,500 due to their need to program VEMACS to meeting the requirements of SB1863.

With the continue COVID-19 restrictions in place and the Government Center mostly closed, the office will continue to operate as it has since the beginning of the restrictions.

A thank you letter was read from Paul Shannon thanking the staff and commissioners for his retirement celebration and wished us all well in the future.

At 2:08pm, a motion was made by Commissioner Felton to adjourn the meeting. The motion was seconded by Commissioner Kiser and the motion passed and the meeting was a adjourned.

The next meeting will be held Tuesday August 4th, 2020 at 1:00 PM.



Robert Felton, Secretary