

The Bloomington Board of Election Commissioners met at 1:00 p.m. on Tuesday, June 2nd, 2020. Commissioner Kim Kiser, Commissioner Denise Williams, Commissioner Robert Felton, Executive Director Paul Shannon, Assistant Executive Director Lindsey Smith, Tim Mitchell and Attorney Steve Mahrt were present.

Commissioner Williams called the meeting to order at 1:00 p.m. and called for a motion to approve the May 5th, 2020 minutes. Commissioner Kiser moved to approve the May 5th, 2020 minutes. Commissioner Felton seconded and the motion passed.

Commissioner Williams asked for approval of the bills and checks shown below which are drawn on the PNC Bank. Commissioner Kiser moved that the financial report and checks be approved as shown. Commissioner Felton seconded the motion and the motion passed.

Ancel Glink PC	\$712.50
Culligan Water Conditioning	\$28.95
StorageCraft	\$10.18
Pearl Technology	\$149.85
Illinois Office Supply	\$3,704.85
PNC Bank	\$65.65
Frontier	\$973.51
Total	\$5,645.49

Commissioner Williams called for Public Comment, no one present for comments.

Social Media policy was not ready for review and will be reviewed during the July meeting. Commissioner Kiser and Mr. Mitchell will work on the draft.

Mr. Mitchell presented the results of the further research into the check writing program and found it to be very easy to use and beneficial. It will not work with the current version of Quicken we have. The Commissioners directed Mr. Mitchell to obtain the software and necessary office supplies to implement an updated check writing process for the office.

VBM was discussed in conjunction with the pending signing of SB1863. Mr. Shannon recommended that the Commission purchase a DS450 for \$65,000, a high speed ballot scanner to handling the increase in VBM and that it should be ordered now so we ensure we can obtain one and supplies are limited. The alternative was to purchase 10 DS200 for \$60,000. Commissioner Felton motioned to approve ordering a DS450, Commission Kiser seconded the motion and the motion passed. Given the extent of the changes in VBM due to SB1863, it was decided to have a separate work session to discuss in more detail. A work session was set for June 15th, 2020 at 9:00am. Mr. Mitchell was directed to draft a letter to the county indicating that we will not be returning excess money this year and that there is a possibility that we could be asking for additional funds as a result of SB1863.

No progress has been made on looking for a new bank due to issues with PNC. Currently banks have very limited operations due to COVID-19 and we are unable to adequately evaluate other banking options.

Mr. Mitchell reached out to the city to inquire about using the BCPA as an early voting site. BCPA staff thought it might be an option, but needed to wait till more information about their

schedule as a result of COVID-19. Mr. Mitchell will check back with BCPA staff in June. County has also expressed an interest in being at the BCPA with us for early voting.

The May AECOI conference was held telephonically in May. Discussions primarily centered around SB1863 and its impacts on various election authorities. Additional calls will be held to discuss SB1863.

At 1:45pm Commissioner Kiser motioned that the board go into Closed session concerning the Executive Director position (For the purposes of the appointment, employment, compensation, discipline, or performance of a specific employee of the public body (5 ILCS120/2(c)(1)), Commissioner Felton seconded the motion. A roll call vote was held and all three Commissioners voted yes.

At 1:53 pm Commissioner Felton motioned that the Board return to open session. Commissioner Kiser seconded the motion and a roll call vote was held and all three Commissioners voted yes.

Commissioner Felton motioned to approve the employment agreement with Mr. Mitchell to become the Executive Director beginning on 6/27/2020. Commissioner Kiser seconded the motion and the motion passed.

Election Judge training for the General Election was discussed. Mr. Mitchell does not recommend in person training due to COVID-19. This will be further discussed at the work session.

Mr. Mitchell recommend we begin looking for a new poll location to replace Westminster as it may not be a viable polling location due to COVID-19. This will be further discussed at the work session.

Mr. Mitchell inquired to the city about getting laptops for staff. The city indicated that at this time, laptops are hard to procure due to COVID-19.

BEC staff have reached out to the nursing homes we provide onsite voting to about how they might want to handle the November General Election due to COVID-19.

Vote by Mail time deadline for BEC staff to send out ballots on the Thursday before the election. This will be further discussed at the work session.

At 2:08pm Commissioner Felton motioned that the board go into Closed session (For the purposes of the appointment, employment, compensation, discipline, or performance of a specific employee of the public body (5 ILCS120/2(c)(1)), Commissioner Kiser seconded the motion. A roll call vote was held and all three Commissioners voted yes.

At 2:13 pm Commissioner Kiser motioned that the Board return to open session. Commissioner Felton seconded the motion and a roll call vote was held and all three Commissioners voted yes.


Commissioner Kiser motion for the followed closed session minutes to be opened.

7/2/19
10/1/19
11/5/19
1/7/19

Commission Felton seconded the motion and the motion passed.

With the continue COVID-19 restrictions in place and the Government Center mostly closed, the office will continue to operate as it has since the beginning of the restrictions.

The next meeting will be held Tuesday July 7th, 2020 at 1:00 PM.



Robert Felton, Secretary