

The Bloomington Board of Election Commissioners met at 9:30am on Wednesday, May 5th, 2021. Commissioner Kim Kiser, Commissioner Denise Williams, Commissioner Robert Felton, Executive Director Tim Mitchell, Assistant Executive Director Lindsey Collins, and Attorney Steve Marht were present.

Commissioner Kiser called the meeting to order at 9:30am, and called for a motion to approve the March 3, 2021 minutes. Commissioner Williams made the motion to approve and Commissioner Felton seconded the motion and the motion passed. Commissioner Kiser called for a motion to approve the April 13th 2021 minutes. Commissioner Williams made the motion to approve and Commissioner Felton seconded the motion and the motion passed.

Commissioner Kiser called for approval of the bills and checks, shown below, which are drawn on the PNC Bank. Commissioner Williams motioned to approve the bills and checks. Commissioner Felton seconded the motion and the motion passed.

PAYEE	AMOUNT
Bloomington Relocation Services	\$3,714.00
Redbird Catering	\$141.60
Amazon	\$ 32.60
Staples	\$114.97
Culligan	\$28.95
Frontier	\$1,659.18
TOTAL	\$5,691.30

Commissioner Kiser called for Public Comment, no one present for comment.

Commissioner Williams asked that we move item #6 under new business to be moved here as Amy Butler from the County HR was here. Commissioner Williams explained that in the past we just called when raises/merits were done and reported the amount the commission was giving. Amy and her predecessor said there was a step process. Amy explained the step range of payroll adjustments process along with how to complete the paperwork. It was determined the commissioners and staff do not have access to the county Intranet. We cannot complete paperwork because of this. Amy made a notation of this as a discussion item in the future.

Mr. Mitchell reported no problems with PNC over the last month

Mr. Mitchell reported the move is going as planned. Commissioner Kiser shared concerns that were brought up in his absence last week. She addressed them and has worked with the city to move Mel to a different location. Mr. Mitchell will continue to meet with the City for further discussions. There is no time table from the city on the potential move, but Mr. Mitchell has told the city that we cannot move until 60 days after the Consolidated Election, as the equipment cannot be handled. Since payments will not be accepted by City of Bloomington after 4:30 pm, the BEC does not need to adjust their business hours.

The Consolidated Election was held on April 6th, 2021 and everything is almost completed. The equipment and paperwork cannot be touched until 60 days after the election. That date is June 7, 2021.

Mr. Mitchell has reviewed Unity software for ENR and a demo is going to be set up in the near future. IT was in favor of this and recommends updating our software.

Mr. Mitchell and Commissioner Williams discussed Bloomington is hosting the virtual AECOI conference. Commissioner Williams verified with Mr. Mitchell that speakers were scheduled to speak. Mr. Mitchell said Kyle and Dustin were going to be there. Commissioner Williams also suggested Amy W. Kelly as the legislative rep. He asked who sends information out to the other commissions. Commissioner Williams said she would once Mr. Mitchell forwards the speakers ad times.

Mr. Mitchell said he would get the staff evaluations and merit based information to the commissioners soon.


Mr. Mitchell will explore 3d party training for election judges.

Mr. Mitchell is working with the city IT in updating software. More information to follow.

At 10:34am a motion was made by Commissioner Kim Kiser to go into closed session (For the purposes of the appointment, employment, compensation, discipline, or performance of a specific employee of the > public body (5 ILCS120/2(c)(1)). The motion was seconded by Commissioner Williams and on a roll call vote was taken by Commissioners Williams, Kiser and Felton voting go into closed session. On May 13, 2021, at 10:40 am a motion was made by Commissioner Williams to return to open session. The motion was seconded by Commissioner Felton and a roll call vote from Commissioners Williams, Commissioner Felton and Kiser voted to go back into open session.

On May 13th, 2021 at 10:42am a motion was made by Commissioner Williams to adjourn the meeting. The motion was seconded by Commissioner Felton, motion passed and the meeting was adjourned.

The next meeting will be held Wednesday June 2, 2021 at 9:30am


Denise Williams, Secretary