

The Bloomington Board of Election Commissioners met at 1:00 p.m. on Tuesday September 8th, 2020. Commissioner Kim Kiser, Commissioner Denise Williams, Commissioner Robert Felton, Executive Director Tim Mitchell, Assistant Executive Director Lindsey Smith, and Attorney Steve Mahrt were present.

Commissioner Williams called the meeting to order at 1:00 p.m. and called for a motion to approve the August 4th, 2020 minutes. Commissioner Felton motioned to approve the August 4th, 2020 minutes. Commissioner Kiser seconded the motion and the motion passed.

Commissioner Williams asked for approval of the bills and checks shown below which are drawn on the PNC Bank. Commissioner Felton moved that the financial report and checks be approved as shown. Commissioner Kiser seconded the motion and the motion passed.

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| Ancel Glink PC | \$570.00 |
| Culligan Water Conditioning | \$28.95 |
| StorageCraft | \$10.18 |
| Pearl Technology | \$149.85 |
| Votec | \$1,500 |
| Staples | \$1,053.64 |
| Illinois Office Supply | \$2,330.50 |
| Illinois Office Supply (VBM Printing & Postage) | \$22,159.33 |
| Amazon.com | 351.10 |
| Frontier | \$794.27 |
| Walz Label and Mailing | \$1,464.75 |
| Illinois Association of County Clerks & Auditors | \$50.00 |
| PNC Bank | \$475.31 |
| McLean County Auditor | \$4,875.80 |
| United States Postal Service | \$350.00 |
| Election Systems & Software | \$60,500.00 |

Commissioner Williams called for Public Comment, no one present for comments.

VBM equipment has arrive. We have received the letter opener, folder and letter sealer. All have allowed for increased efficiency in the office. We have received our DS450. ES&S sent someone to assemble it the week of August 17th. ES&S provided in person training to the staff and commissioners on the DS450 on August 27th, 2020 which was well received.

No progress has been made on looking for a new bank due to issues with PNC. We did not have any issues with PNC Bank this past month. Commissioner Williams noted that PNC Bank has called various commissioners at time asking if there were any problems and that the commissioners should share these calls with Mr. Mitchell and the other commissioners.

Mr. Mitchell presented the MOU from the City of Bloomington about using Grossinger Motors Arena for an early voting location. The MOU was reviewed by our attorney with no issues noted and BEC has the required insurance coverage specified in the MOU. A motion was made by Commissioner Kiser to approve the MOU with the City of Bloomington. Commission Felton seconded the motion and the motion passed.

Mr. Mitchell indicated one other polling place had cancelled and the discussion was deferred to new business.

Mr. Mitchell informed the commissioners that the State is supplying facemasks as well as hand sanitizer and the office has purchased sneeze guards and gloves.

Mr. Mitchell informed the Commissioners that we have received several VBM applications electronically from a third part and not directly from the voter. Mr. Mitchell reviewed with SBE and they said this was acceptable as the application meet the guidelines for requesting a ballot.

Mr. Mitchell indicated that a further discussion on drop boxes was not necessary as county had changed their direction. The commission will have a drop box in the office.

Mr. Mitchell informed the commissioners that we have established a postage due account with the USPS to cover the costs of returned applications and sending of ballots which we will need to fund.

We received 3 FOIA requests. One was from a research organization for information from the primary which was cancelled by the organization. We received 2 requests, one from Scott McCoy and one from Becky Swan asking for the nominating papers and petitions for Jen Carrillo which were sent to the respective parties.

Providing additional funds to the polling places for cleaning costs was deferred to the next meeting.

Mr. Mitchell asked the commissioners how they wanted to handle the office should a staff member test positive for COVID-19. It was agreed that the staff member testing positive would quarantine at home for 14 days, the office be closed and deep cleaned before reopening and staff tested.

Trinity School cancelled as a polling location. We looked for an alternative and the Freedom Baptist Church was very closed and was agreeable to serving as a polling location. Mr. Mitchell has visited the facility and determined it will meet our needs.

IDPH has posted guidelines for polling locations. Most are reasonable and we already plan to comply, but some are problematic, such as having judges always 6 feet away an this does not work for verifying signatures. SBE has asked for feedback on the guidelines which they will present and discuss with IDPH and determine further guidelines.

NH voting will not be able to happen as outlined in the election code as the NH will not allow our judges in. It was agreed that if our judges cannot get into the facilities than we will work with the NH to vote their residents by mail in a similar fashion that was done for the primary.

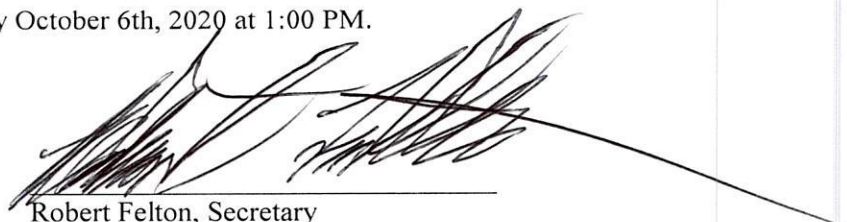
At 2:10pm a motion was made by Commissioner Kiser to go into closed session Closed session (For the purposes of the appointment, employment, compensation, discipline, or performance of a specific employee of the > public body (5 ILCS120/2(c)(1)) and it was it was seconded by Commissioner Felton. All commissioners voted in favor of going into closed session. At 2:27, a motion was made by Commissioner Felton to return to open session and seconded by Commissioner Kiser. All commissioners voted to go back into open session.

A Motion was made by Commissioner Felton and seconded by Commissioner Kiser to approve the new salary for Mr. Mitchell. All commissioners voted in favor of the new salary and it was approved.

The BEC will be hosting the AOECI conference in May. It is unknown at this time if it will be in person or virtual. The January AOECI conference will be virtual.

At 2:33pm, a motion was made by Commissioner Kiser to adjourn the meeting. The motion was seconded by Commissioner Felton and the motion passed and the meeting was adjourned.

The next meeting will be held Tuesday October 6th, 2020 at 1:00 PM.



Robert Felton, Secretary